



ILM Level 3 Qualifications in Leadership & Management

Level 3 Award or Certificate

These qualifications are ideal for individuals who have management responsibilities but no formal training and are serious about developing their abilities. They particularly support practising team leaders seeking to move up to the next level of management, and managers who need to lead people through organisational change, budget cuts or other pressures.

QUALIFICATION STRUCTURE

Qualification title	Credit value	Total qualification time	Structure
Level 3 Award in Leadership and Management QAN: 600/5934/5	Minimum 4 credits Maximum 12 credits	40 hours	<ul style="list-style-type: none"> • One hour induction • At least two hours tutorial support • All units must be taken from Group 1* • Minimum two units
Level 3 Certificate in Leadership and Management QAN: 600/5961/8	Minimum 13 credits Maximum 36 credits	130 hours	<ul style="list-style-type: none"> • Two-hour induction • At least four hours tutorial support • Choice of units from Groups 1 and 2, where Group 1 contains Level 3 units and Group 2 contains units at Levels 2 and 4* • Maximum of 6 credits from Group 2

Rules of combination:

Award

- Minimum 4 credits, maximum 12 credits
- Minimum two units
- All units must be taken from Group 1

Certificate

- Minimum 13 credits, maximum 36 credits
- Choice of optional units from Groups 1 and 2
- Maximum of 6 credits from Group 2

AC Training
 support@ac.training
 0333 444 2467
 www.ac.training

EDUCATION SERVICE PREPARED HOMEWORKS
 VOCATIONAL CAREER DEVELOPMENT OCCUPATION TUTORIAL
 EDUCATIONAL QUALIFICATIONS

The qualifications are made up of a wide range of units covering core management skills – such as understanding how to organise and delegate – plus skills in communication, team leadership, change, innovation and managing people and relationships. This flexibility in unit choice allows the qualifications to be tailored to meet the needs of the individual and employer.

A full list of the options available and details of the groups can be found at:-

https://www.i-l-m.com/-/media/ilm-website/sharepoint-documents/_published-documents/8600-level-3-qualifications-in-leadership-and-management-ilm-q-card,-d-,pdf.ashx

The Level 3 award and certificate would usually take between six to nine months to complete.

Benefits for individuals

Gain a range of key management skills and put them into practice in your own role

Build your leadership capabilities – motivate and engage teams, manage relationships confidently

Develop your leadership and management skills using your own knowledge, values and motivations.

Benefits for employers

Effective and confident first-line managers

Better relationships and communication in teams

Proven skills – to get these qualifications, managers will need to show that they can transfer their new skills to your organisation

Managers with the tools to develop their own skills and abilities.

How to achieve your qualification with AC Training

We will have a phone/email conversation first to determine if the qualification is right for you. You will complete a registration form which identifies any learning needs and previous experience. We also use your information to register you with ILM. All your details are kept securely – we do not sell them on.

Following your induction, you will be allocated an assessor.

We use the full range of assessment methods. These include typed assignments and professional discussions.

You will have contact from your assessor on a regular basis. Our learners do not say “I never hear from my assessor”. We are proud of our personal touch, level of support and how accessible we are. These elements have helped us achieve our 100% success pass rate!

The benefits of undertaking your qualification with us...

We are a well-respected ILM, OCR NCFE and BIIAB Centre offering a range of programmes.

We have 'Direct Claims Status' on these qualifications. This means our awarding body (ILM) is so confident about the quality of our delivery, we do not have to wait for external quality assurance visits for final sign-off and we can apply directly for certificates.

Our fully qualified assessors and internal quality assurance staff come from a range of professional backgrounds with many years of sector-specific knowledge and skills.

We use an e-portfolio system, Qualls Direct, which is easy to access and for which you will be supported to use. We pride ourselves on our innovative, interactive and flexible delivery methods to suit all learning styles.

We bespoke our programmes to meet individual and organisational needs.

We have researched the market place and believe our programmes are cost-effective without compromising on levels of quality and support

We are passionate about Continuing Professional Development. Our staff regularly access training opportunities to ensure our staff have the very latest information from the sector.

Costs

The costs of the qualifications are shown below:

Level 3 Award in Leadership & Management - £950 + VAT

Level 3 Certificate in Leadership & Management - £1150 + VAT

We are happy to discuss your requirements in detail, for more information please contact support@ac.training or Tel 0333 444 2467.

Sounds great! Where do I sign up?

Please contact:-

Ian Bedelle - ian.bedelle@ac.training (07896 973101)

OR

Support team - support@ac.training (0333 444 2467)

DiSC Profiling

Please note that we also offer the popular Everything DiSC Workplace® profiling which is a personalised learning experience that can benefit every person in an organisation—regardless of title or position, department or function—in building more productive and effective relationships at work. It teaches people to understand themselves and others. This is also useful when considering employing new people into your organisation as it helps you to recognise their skill set and how they may fit into your team.

"I am confident that this training course will become the first stepping-stone in my development journey towards more confident leadership"

Feedback received from Practice Manager NHS

